

ACADEMIC CATALOG

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A WORD FROM THE

President

Puerto Rico Baptist College is a college that was established on the foundation of principles that have lasted and will last forever. These principles are based on the Word of God, and a school built on this foundation provides superior academic training as well as an appropriate philosophy of life for its students.

Puerto Rico Baptist College proves that loyalty to the Word of God and the fundamentals of the faith provide the appropriate foundation and perspective for the university student. Most young people want discipline and direction. They want the security of knowing that there are some “thou shalt not’s” that must be obeyed. Most young people do not want to be excluded from the answer to Pilate’s question, “What is Truth?” To know the answer to this question, it is first necessary to know the Lord Jesus Christ as Lord and personal Saviour and be grounded on the Word of God.

Puerto Rico Baptist College maintains high academic standards; but more than that, the Puerto Rico Baptist College refuses to be a place where young people can do what they please, dress as they please or say what they please. Standards of discipline and dress will be strictly maintained.

Puerto Rico Baptist College teaches loyalty to the Word of God. We believe that the fear of the Lord is the beginning of wisdom. We try to lead each student to a saving knowledge of Jesus Christ and a complete surrender of his life to God’s will. We believe that no young person is prepared for life unless his life is completely surrendered to the Son

of God. In days in which modern education is known for bankruptcy of character and a lack of discipline, this College believes in a completely different kind of education, built upon a foundation that will last forever. Parents can be sure that the training received at Puerto Rico Baptist College will not undermine their students’ faith and morals, nor will it tolerate the excessive liberalism that exists today.

The students find fellowship, understanding, a sincere interest in the students by the faculty and administration, a Christian atmosphere, a warm and sincere philosophy and an opportunity to be completely prepared to face the challenges of life, face the controversies of the day, and know how to stand for the truth in the midst of the trends of chaos and confusion.

Above all, Puerto Rico Baptist College is dedicated to training students to be obedient to our Lord and Saviour Jesus Christ, to win souls and disciple them for His glory.

Miguel Casillas, Ph.D.
President

INFORMATION FOR*Prospective Students*

1. Puerto Rico Baptist College is an independent fundamental Baptist college.
2. PRBC is local-church oriented and promotes the local church as the institution established by our Lord Jesus Christ for the preservation, proclamation and defense of the Gospel of Christ.
3. PRBC accepts Students from all ethnic and racial backgrounds and does not discriminate on the basis of race, color or national or ethnic origin in the administration of its educational requirements, admissions policies, work scholarship program, athletics, social programs or any other programs administered by the College.
4. PRBC does not receive any financial aid from the federal government (U.S.A) nor from the Commonwealth of Puerto Rico.
5. This school is authorized under Federal law to enroll nonimmigrant alien students.
6. PRBC is a member of the American Association of Christian Colleges and Seminaries and is registered in the State Department of the Commonwealth of Puerto Rico as a non-profit religious educational institution.
7. PRBC has been in operation for over 35 years and has graduates serving the Lord in Puerto Rico, Dominican Republic, the Caribbean Islands, Spain, South America, Central

America, Mexico and the United States.

8. PRBC is known for its emphasis on academic standards, Biblical discipline, defense of the Faith, evangelism, and the local church.
9. PRBC stands for the old-fashioned Gospel, exalts the Lord Jesus Christ, and believes in the inerrant, inspired Word of God.
10. PRBC uses the King James version of the Bible in its classes and chapel programs in English and the Reina Valera version of the Bible in its classes and chapel programs in Spanish.
11. PRBC is also known as Colegio Universitario Bautista de Puerto Rico.
12. PRBC has a well-qualified faculty composed of men and women who love the Lord and His work and who desire to train workers for the Lord's vineyard.
13. PRBC has a code of conduct which every student must read and sign each semester declaring that he or she will abide by this code while a student at PRBC.

Table of Contents

Introduction	1
General Information	7
Financial Information	17
Academic Information	21
Programs of Studies	
Bachelor of Arts — Bible	34
Bachelor of Arts — Pastoral Studies	35
Bachelor of Arts — Biblical Studies for Women	36
Bachelor of Arts — Christian Missions for Men	37
Bachelor of Arts — Christian Missions for Women	38
Bachelor of Science — Elementary Christian Education	39
Bachelor of Science — Secondary Christian Education (Social Studies Teaching Field)	40
Diploma in Bible	41
Certificate — Biblical Studies	42

General Information

HISTORY OF

Puerto Rico Baptist College

On November 27, 1979, delegates of 14 independent fundamental Baptist churches met at the Conservatory of Music in Hato Rey, Puerto Rico, with the purpose of dedicating Puerto Rico Baptist College. The 200 delegates asked God's blessings over this project which had been on the hearts of the Executive Committee for three years.

Puerto Rico Baptist College is an independent fundamental Baptist college organized with the help of fundamental Baptist churches of Puerto Rico and the United States. Dr. M. A. Casillas, founder and president of the College, is a missionary and pastor of vast experience. The College is led by a Board of Trustees made up of pastors and laymen from Puerto Rico and the United States.

Puerto Rico Baptist College is designed to meet the spiritual, intellectual and social needs of each student, under the guidance of the Word of God, and with the goal of producing lasting results.

The College operates on the basis of income derived from what the students pay for their studies and financial help from churches and individuals.

PRBC EXECUTIVE COMMITTEE

Dr. Mike Casillas, President

Dr. Douglas Cowan, Chairman of the Board of Trustees

Mr. Ron Burget, Financial Director

Mrs. Kathy Burget, Registrar

Mrs. Linda Casillas, Secretary of the Board of Trustees

MOTTO
of Puerto Rico Baptist College

Faith and Wisdom

BIBLE VERSE
of Puerto Rico Baptist College

“The Fear of the Lord is the

Beginning of Wisdom”

Proverbs 9: 10a

PLEASE NOTE:

ATTENDANCE AT THE PUERTO RICO BAPTIST COLLEGE IS A PRIVILEGE AND NOT A RIGHT. THIS PRIVILEGE WILL BE FORFEITED BY ANY STUDENT WHO DOES NOT CONFORM TO THE STANDARDS AND REGULATIONS OF THIS INSTITUTION. THE COLLEGE RESERVES THE RIGHT TO REQUEST THE WITHDRAWAL OF ANY STUDENT AT ANY TIME WHO IN THE OPINION OF THE COLLEGE DOES NOT FIT INTO THE SPIRIT OF THIS INSTITUTION REGARDLESS OF WHETHER OR NOT HE CONFORMS TO THE SPECIFIC RULES AND REGULATIONS OF THIS SCHOOL.

EXCERPT FROM PRBC'S

Constitution

The purpose of this corporation is:

To establish and maintain an educational institution of higher learning that will emphasize the Christian religion in accordance with the principles established in the Bible (the Sacred Scriptures) as are believed and practiced by the biblical independent fundamental Baptist churches in Puerto Rico and the United States.

To conduct and celebrate activities related to a Bible college, such as Bible conferences, seminars, trips, etc., as long as such activities do not conflict with the beliefs of the College, Bible principles, and Biblical doctrines on which the College is founded, which are:

- a) The verbal, plenary and inerrant inspiration of the Sacred Scriptures, both the Old and New Testaments.
- b) The creation of man by the direct act of God.
- c) The fall of man into sin by the instigation of Satan.
- d) The incarnation and virgin birth of our Lord and Saviour Jesus Christ.
- e) His declared deity
- f) His substitutionary atonement (sacrifice) for the sin of all mankind.
- g) His bodily resurrection from the dead.
- h) His power to save men from the condemnation, power and control of sin.
- i) The new birth through the work of regeneration by the Holy Spirit.
- j) The gift of eternal life by the grace of God.
- k) The indwelling of the believer by the Holy Spirit, Who enables him to live a life of godliness and service to God.

- l) The pre-tribulational, pre-millennial return of our Lord Jesus Christ.
- m) The ecclesiastical separation from those who disobey, alter, change, or disregard Bible principles; and separation from worldliness.
- n) The ordination by God of the local church for the perpetuation and promulgation of His truth and work in the world.
- o) Heaven, the eternal place for those who are redeemed by the blood of Christ.
- p) Hell, the place of eternal damnation for unbelievers.

The Position of Puerto Rico Baptist College in Relation to the Charismatic and Ecumenical Movements

Puerto Rico Baptist College takes a definite position against the modern-day charismatic and the ecumenical movements. We are against the Scriptural error in these movements.

Without meaning to be unfriendly or unkind to anyone, we feel it only fair to let you know what we believe about the present-day tongues movement in order to let people who are involved in this movement know that they would probably not adjust as students of this College.

Puerto Rico Baptist College does not believe in, has no part in, and does not promote in any way the charismatic movement nor the ecumenical movement and their activities. It is the belief of this institution that the present-day charismatic movement and the ecumenical movement are not of God and have no Biblical support.

Our position, however, is not meant to be unkind to those involved in these movements. Anyone who comes from a church which is involved in either the charismatic or ecumenical movement must know our stand and must realize that the College will not endorse any activity conducted by any church involved in either of these movements.

The Position of Puerto Rico Baptist College in Relation to Music

Puerto Rico Baptist College uses and promotes good wholesome sacred music and does not allow the use of worldly, fleshly contemporary Christian music.

Student Life

VIDA ESPIRITUAL

The spiritual growth of students is of primary concern to the administration and faculty of Puerto Rico Baptist College. Daily personal devotions are encouraged, and devotional groups meet regularly in all of the student residences.

1. Chapel Services

Daily chapel is a vital part of the spiritual atmosphere of Puerto Rico Baptist College. All students carrying twelve or more credit hours are required to attend chapel. Part-time students and special students are encouraged to attend chapel on the days in which they have a class. One chapel period a week is set aside for special activities.

2. Christian Service

A Christian education is valuable only when it is used in the service of Christ. Puerto Rico Baptist College expects students to serve Christ in local fundamental independent Baptist churches. Activities include child evangelism and Sunday School classes for the young women and various types of ministries in near by churches for the young men. Participation in some form of Christian service is expected by each student and is a practical application of the spiritual training the students receive in the classroom. These activities help to prepare the students for an effective life of Christian service and soulwinning.

3. Mission Prayer Group

A voluntary Mission Prayer Club has been organized where once a week the students meet to pray for specific fundamental missionaries and ministries around the world.

4. Prayer Meetings

Every night the students hold group prayer meetings before going to bed. Also, one day each semester is set aside for special emphasis on prayer.

5. Soulwinning Day

All Students are expected to testify and to try to win souls throughout the whole year; but one day each semester, classes are suspended and all of the Student body and members of the faculty go to a specific area to go door-to-door giving out tracts and literature and witnessing to the people about Christ. This activity is carried out in conjunction with a local church or a new mission work that is being established

HOUSING FOR SINGLE STUDENTS

Each single, full-time student must live in the College Dormitory unless he or she lives with his or her parents in the San Juan/Bayamon area. All dormitory students must submit to all rules in the Student Handbook

On the weekends, students from Puerto Rico should return to their homes and churches. The other students will be assigned to serve in local fundamental independent Baptist churches throughout the island.

HOUSING FOR MARRIED STUDENTS

Although the College does not have housing facilities for married students, it does make every effort to help them find suitable housing accommodations near the school.

SOCIAL LIFE

The school considers the social life of its students an important part of the development of Christian character and poise and endeavors to offer a balanced program of social activities during the school year. The students, under the direction of the faculty, plan school parties, outings, game nights and other activities.

RULES AND REGULATIONS

Specific policies applying to the various areas of life on the campus and in student housing are in the Student

Handbook. Each student must read and sign the statement promising to obey the rules in order to register. The rules are reasonable and necessary for successful Christian living while enrolled in Puerto Rico Baptist College.

Puerto Rico Baptist College, as a Christian institution, expects its students to not only live above reproach but also to exemplify Christian unselfishness and kindness in their dealings with faculty and fellow students.

Discipline at Puerto Rico Baptist College is administered by the Faculty and Administration. Discipline is administered on a demerit basis. Details are in the Student Handbook.

GUIDANCE AND COUNSELING

One of the advantages of a small college is the opportunity for students to have personal contact with faculty members. Puerto Rico Baptist College strengthens its students with Biblical counsel on spiritual, personal, and academic problems. The counsel of the President and Administration and other faculty members is always available.

NOTICE

To all students, staff and faculty members:
In the event of a catastrophe such as, but not limited to, fire, windstorm, hail, explosion, riot, civil commotion, aircraft, vehicles and smoke, Puerto Rico Baptist College is not liable for personal injuries and/or damage to any personal belongings. Neither is Puerto Rico Baptist College liable for theft of personal belongings.

ADMISSION AND ADMINISTRATION POLICY

The Puerto Rico Baptist College admits students of any race, color, national or ethnic origin to participate in all of the rights, privileges, programs and activities generally available to students of the College. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of admission requirements, educational regulations,

scholarship programs, athletic programs, social programs or any other programs administered by the College.

GENERAL STATEMENT REGARDING EXPENSES

It is the aim of the Puerto Rico Baptist College to keep expenses at a minimum. Actually, the money received from students in tuition and fees does not cover our operating expenses, and it is necessary for the College to receive considerable outside financial assistance in order to operate. Thus all students are required to meet their obligations to the College promptly.

CHANGES IN CATALOG

This catalog contains current information regarding admissions, degree requirements, fees, regulations, and course offerings. The policy of Puerto Rico Baptist College is to give advance notice of change, whenever possible, to permit adjustment. However, Puerto Rico Baptist College reserves the right to make changes, without advance notice, when it is deemed necessary.

Financial Information

Payments by students of tuition and fees amount to a small percent of the costs of operating the Puerto Rico Baptist College. For the remainder of the operating costs, the College depends upon the generous support of churches and individuals around the world who believe in what the College is doing.

Every possible effort is made by the College to avoid increases in the students' costs and to keep them at a reasonable and acceptable level. However, the College reserves the

right to change the charges for tuition, fees, and room and board without written notice.

MISCELLANEOUS COSTS

Textbooks, supplies, laundry and incidentals may total \$200 per semester, depending, of course, on the individual student.

FINANCIAL OBLIGATIONS

The registration of a student signifies an agreement by that student to fulfill the related financial obligations through the end of the semester in which he is registered.

The testimony of the Puerto Rico Baptist College depends upon the power and grace of our Lord Jesus Christ, and on all those who are committed to the College. This includes financial obligations as well as spiritual commitments.

No diploma or transcript of academic record is granted to students who owe the College.

No student who owes money to the College will be allowed to transfer credits to another school.

REFUNDS

A student who withdraws from the Puerto Rico Baptist College because of illness or other sufficient cause, and whose withdrawal is officially approved, may receive a refund as follows:

Tuition:

75% will be rebated at the end of the first week of classes.

50% will be rebated at the end of the second week of classes.

25% will be rebated at the end of the third week of classes.

There will be NO rebate after the third week of classes.

PAYMENTS

Tuition, room and board, student fees, and all other costs for the full semester are payable at the time of registration. In

order to help the student, however, the College has extended the privilege of a payment plan through which the semester bill can be paid monthly on the basis of 5 equal payments per semester.

First Semester:

1. One fifth (1/5) of the total expenses for the semester must be paid on registration day.
2. The second payment is due September 15.
3. The third payment is due October 15.
4. The fourth payment is due November 15.
5. The fifth and final payment is due December 15.

Second Semester:

1. One fifth (1/5) of the total expenses for the semester must be paid on registration day.
2. The second payment is due February 2.
3. The third payment is due March 2.
4. The fourth payment is due April 2
5. The fifth and final payment is due May 2.

FINANCIAL AID

The Puerto Rico Baptist College maintains a program of assistance to students having difficulty meeting the cost of college education. This assistance is provided in the form of work scholarships for part-time work on the campus. Through the work scholarship program a student may be able to deduct approximately \$100.00 a month from his account, depending on the number of hours he has worked.

Every student will be assigned a job.

BASIC COSTS

Tuition per semester (12-16 credits)	\$1040.00
(to be paid at registration or in 5 payments)	
Room and Board per semester	\$1000.00

(to be paid at registration or in 5 payments)

Other Costs and fees

Application fee (not refundable)	\$ 20.00
Matriculation fee per semester (not refundable)	\$ 52.00
Tuition, each credit over 16 credits	\$ 65.00
Tuition per credit for part-time or special students (those taking less than 12 credits per semester)	\$ 65.00
Library fee per semester	\$ 22.00
Computer lab for personal use per semester	\$ 50.00
Accident insurance per year	\$ 16.00
Use of student phone per semester	\$
13.00	
Use of internet per semester	\$ 30.00
Piano practice fee per semester	\$ 27.00
Music appreciation course lab fee	\$
43.00	
Activity fee per semester	\$100.00
Medical fee per year	\$ 70.00
Audit (without credit) per course	\$ 17.00
Late registration	\$200.00
Graduation fee	\$ 52.00
Returned check charge	\$ 21.00
Transcript fee (1st copy-no charge)	\$ 6.00
Computer course lab fee	\$ 55.00

Textbooks per Semester (approximate)

(must be paid in cash when the books are received) \$100.00-\$200.00

Academic Information

GENERAL REQUIREMENTS

Applicants are required to submit scores from either the American College Testing Program test battery (ACT), including the student profile, or Scholastic Aptitude Test (SAT) of the College Entrance Examination Board (Spanish or English version).

For information regarding the Spanish version (prueba

de Aptitud Académica), write to:

*The College Board
P. O. Box 71101
San Juan, PR 00936-8001
Telephone: (787) 772-1200
The PRBC's code for the Spanish version is 94.*

For information regarding the English version (Scholastic Aptitude Test), write to:

*www.collegeboard.com
(787) 772-1215
The PRBC's code for the English version is 2618.*

The Scholastic Aptitude Test should be taken early enough in advance of the beginning of the school term to allow sufficient time for consideration of the application. Applicants should request that the results be sent to the Puerto Rico Baptist College.

Students from other countries who cannot take the ACT or SAT test before enrollment may receive permission from the Director of Admissions to enroll for one semester provided all other requirements are met. These students must take one of these tests during their first semester at the Puerto Rico Baptist College.

FIRST TIME STUDENTS

If you are planning to attend college for the first time, please follow these steps for applying to Puerto Rico Baptist College.

Write to the Puerto Rico Baptist College asking for an application.

*Admissions' Director
Puerto Rico Baptist College
P. O. Box 403
Bayamón, PR 00960*

Fill out the application and send it with the following requirements to the above address:

1. 4 photos (2" x 2")
2. \$15.00 nonrefundable application fee to process your request.
3. Medical Report. This form is to be completed by a medical doctor.
4. Authorization for Medical Service (if the applicant is less than 21 years old).
5. A letter informing us who and how you will pay for your studies.

Besides the information requested above, the PRBC needs the following information:

1. Request the high school from which you have graduated to send a copy of your transcript directly to the Director of Admissions as soon as possible.
2. Three Reference Letters: These should be filled out and sent directly to the Director of Admissions. One of them should be from your pastor.
3. Have your ACT or SAT scores sent to the Director of Admissions as soon as possible.

Applications for the first semester of the academic year should be submitted to the PRBC no later than July 1, and applications for the second semester of the academic year should be submitted no later than December 1. After the above information has been received and evaluated, you will be notified of your position with the PRBC and more information will be sent to you.

TRANSFER STUDENTS

If you are a transfer Student, please use the following check list for transferring to Puerto Rico Baptist College.

Follow the steps under the paragraph **FIRST TIME STUDENTS**.

Request each institution of higher education which you have previously attended to send a complete transcript to:

*Admissions' Director
Puerto Rico Baptist College
PO Box 403
Bayamón, PR 00960-0403*

Please send a catalog of each institution of higher education which you have previously attended in order to analyze your credits.

BIBLE COLLEGE TRANSFERS

In addition to the transfer requirements listed above, the following conditions apply to the transfer of credits from a Bible School, Bible Institute, or Bible College.

Credits earned in Bible or theology in a standard Bible school or Bible college are considered for acceptance at PRBC on the same basis as are credits earned in academic subjects in a regular college or university. Credits from a Bible school with collegiate standing are accepted on the same basis as are credits earned from any college or university.

Credits in academic subjects which have been earned in a Bible school or Bible institute which does not have recognized collegiate standing are accepted at PRBC only by validation. Students may validate their Bible school credits by demonstrating their ability to maintain at least a 2.00 or above grade average for the first semester enrolled at Puerto Rico Baptist College.

DEADLINE FOR SUBMITTING APPLICATIONS

Applications for first semester of the academic year should be submitted to PRBC no later the July 1, and applications for second semester of the academic year should be submitted no later than December 1.

EARLY ADMISSION

High school seniors with a 3.5 average, a partial high school transcript, and the ACT or the SAT scores available, may apply for admission during their senior year.

Seniors who are only a course or two short of graduating may enroll in Puerto Rico Baptist College. Upon successfully completing their remaining high school credits, their college work will also be validated.

SPECIAL ADMISSIONS

Recognizing that not all students have educational backgrounds which fit the Puerto Rico Baptist College Application for Admissions form, Puerto Rico Baptist College will consider, on an individual basis, applications for enrollment from students with irregular educational backgrounds.

INFORMATION FOR FOREIGN STUDENTS

The Puerto Rico Baptist College is privileged to have Students from other countries come to be prepared for the Lord's work Throughout the years, a number of international students have come and graduated and returned to serve the Lord faithfully in their countries.

A student who is not a citizen of the United States makes application in the same manner as any other student. However, an international student should send his application to the PRBC well in advance of the regular deadlines as there are other steps which must be followed in order to obtain the proper documents to leave his country and enter United States territory.

A notarized letter from a person or church which will guarantee that a student's financial obligations will be met is a requirement for all international students. High school transcripts and transcripts of any college credits should be sent well in advance, as extra time will be needed to evaluate credentials from other countries.

REGISTRATION

In order to receive credit for any course, a student must be registered for the course in the College office. Please note, however, that before a student can register, he must have his schedule of courses signed by his advisor.

Registration day for each semester is listed on the College Calendar, and advisors are available for counseling and signing of schedules during the registration day.

Students registering after the official day of registration must pay a late fee of \$100.00.

STUDENT LOAD

A normal full-time undergraduate load is 15-16 credits (hours) depending upon the program in which the student is enrolled A maximum load is 20 credits. Student loads are determined on the following basis:

1. Students whose grade point average is below 2.00 or whose last semester's work was below 2.00 are restricted to 14 credits.
2. Freshmen and students with a grade point average of 2.00 or above may register for 16 credits.
3. Students with a grade point average of 2.5 or above may register for 18 credits.
4. Those students with a grade point average of 3.00 or above may register for 20 credits.

No student is allowed to exceed his load limit without the Registrar's approval.

DROPPING A COURSE

In order to drop a course without receiving an “F” grade, a student must acquire permission form the Registrar and register the change with the College office by the end of the first two weeks of the semester.

ADDING A COURSE

During the first two weeks of classes, a student may add a course with the approval of the Registrar, and register the change with the College office.

WITHDRAWALS

Anyone whose circumstances force him to withdraw from the College must register the withdrawal with the Registrar.

If the withdrawal is deemed honorable by the Registrar and if all financial obligations have been met, the student’s permanent record will be shown as “W-honorable”. Unregistered withdrawals and other dishonorable withdrawals during the semester will show “W-dishonorable”.

REPEATING A COURSE

If a student repeats a course previously failed, the original “F” stays on the transcript with no credit. When the course is taken again, it will also be on the transcript with the new grade and credit. No student may repeat a course if the student has passed the course with the minimum grade acceptable.

IRREGULAR SCHEDULING

The Puerto Rico Baptist College cannot schedule courses for the convenience of individual students who cannot or who do not take courses in their regular sequence.

COURSE CANCELLATION

Any course with insufficient enrollment may be cancelled.

SESSIONS AND CREDIT HOURS

Class sessions are fifty minutes in length, and semesters are fifteen weeks in duration. Usually, a course which meets one time a week for a full semester is called a “one hour” course and receives one credit toward graduation. A course which meets two times a week is called a “two hour” course and receives two credits, etc.

STUDENT CLASSIFICATION

1. Regular Students: Those taking a prescribed course and looking forward to receiving a degree or diploma.
2. Special students: Those taking course work not leading to a degree or diploma. In certain cases, a student who has not completed his secondary education may enroll and take individual courses as a special student.
3. Part Time: Those carrying a course load of less than twelve credits.
4. Full Time: Those carrying a course load of twelve credit hours or more.
5. Auditors: Those who attend class without receiving credit for course work They do not take examinations nor participate orally in class.
6. Students on Probation: Any student who has not completely satisfied entrance or continuance requirements and who has been so informed by the Registrar may be classified as on probation. The Administration will inform the student in writing of the cause of his/her conditional standing and the restrictions involved in the standing. Any student who has been placed on probation for disciplinary reasons will be under certain restrictions (see Student Handbook).

7. Class standing:

- a. Freshman: A freshman is a student who has satisfied entrance requirements and who has completed fewer than 28 credit hours.
- b. Sophomore: A sophomore is a student who has completed at least 28 credits hours but less than 60 credit hours.
- c. Junior: A junior is a student who has completed at least 60 credit hours but less than 94 credit hours.
- d. Senior: A senior is a student who has completed 94 credit hours or more.

Attendance

All Students taking a course, regardless of classification, are expected to attend all scheduled classes. Students who miss more than two weeks of a class automatically lose the grade and the credit and receive “W -F” for the course, unless otherwise waived by the Registrar.

Examinations

All students are expected to take all their exams at the assigned time. Nevertheless, if the student gets special permission from both the professor and the Registrar, he may take the exam within three days of his return to classes.

Grading System

Grades are issued after final examinations.

Each letter grade has a numerical or quality point value. An “A” equals, for example, four quality points. Normally, quality points are determined by multiplying the numerical value of each letter grade by the number of hours a course meets each week. However, some courses require meeting additional hours without receiving further quality points or credit hours. Where this occurs, it will be specifically stated in the course description.

Students may determine their grade point average by dividing the total quality points earned by the total credit hours completed

The grading system for all students is as follows:

Percentage	Grade	Quality Points
94-100	A Excellent	4
85-93	B Good	3
75-84	C Average	2
65-74	D Below Average	1
0-64	F Failing	0

Code

I — Incomplete

(All Incompletes must be made up within four weeks from the first Monday of vacation following the end of the semester in which the student obtained the incomplete grade; otherwise, after those four weeks, the grade automatically will be changed to an “F”)

W — Withdrew

WP— Withdrew passing

WF — Withdrew failing

P — Passed

NC — No credit for auditing a course

TRANSCRIPT OF RECORDS

Upon graduating, each student requesting a copy of his permanent record will receive one. The first transcript or copy of a student’s academic record will be issued without charge. Any additional copies will be issued for a fee of \$5.00 each. The Registrar’s office will not issue any transcripts of a student’s record or diploma for any student whose account is not paid in full.

SCHOLASTIC HONORS

The Registrar’s Office will post the Dean’s List of those

students who achieve a grade average of 3.00 or higher for the semester grading period. A student must be carrying a minimum of 12 credit hours and must not have any “Incompletes”, ‘F’s” or “D’s” on his record to qualify for this honor.

GRADUATION HONORS

To graduate with academic honors a Student must have at least a 3.50 grade average for his entire academic record. The scholastic honors at Puerto Rico Baptist College are as follows:

Cum laude	3.50- 3.75 grade average
Magna cum laude	3.76 - 3.90 grade average
Summa cum laude	3.91 - 4.00 grade average

GRADUATION REQUIREMENTS

The Bachelor of Arts degree and the Bachelor of Science degree are offered to students who satisfactorily complete a four year course of study outlined under their major fields of concentration.

In addition, the student must:

1. Complete 128 credit hours, including the courses required for his degree and the prescribed minor courses and general electives.
2. Earn a minimum of 128 credits and a 2.00 grade average.
3. Receive at least a “C” in all courses required in his major field (courses in bold print in his program of studies).
4. Complete at least four semesters in residence at Puerto Rico Baptist College.
5. Complete at least 12 credit hours of Bible courses in residence at Puerto Rico Baptist College.
6. In order to participate in graduation, all students who are required to do summer extension must have completed two of the required three,

whether two summer extension courses or one summer extension and the missions practicum, in the case of missions majors.

7. Settle all financial obligations to the College. No Diploma or Transcript will be given until the account is paid in full.

Candidates for either degree must also choose a certain number of elective courses to complete their degree programs other than those in their major or minor fields.

TITLES OFFERED

1. Bachelor of Arts
 - a. Bible
 - b. Pastoral Studies
 - c. Christian Missions for Men
 - d. Christian Missions for Women
 - e. Biblical Studies for Women
2. Bachelor of Science
 - a. Elementary Christian Education
 - b. Secondary Christian Education
3. Diploma in Bible (Theology) Three years (96 credits)
4. Certificate in Biblical Studies (33 credits)

*Programs
of Study*

Bachelor of Arts in Bible

Boldface courses (52 credits) must be passed with a “C” or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	BL 201, 202	Elementary Greek I(3) and II(3)	6
6-7.	BL 301, 302	Intermediate Greek III(3) and IV(3)	6
8-9.	Hi 101, 102	History of Civilization I(3) and II(3)	6
10-11.	Sp 101, 102	Speech I(3) and II(3)	6
12.	Mu 201	Music Appreciation	2
13-14.	CS 201, 202	Computer Applications I(3) and II(3)	6
15.	Mu 204	Philosophy of Christian Music	2
16.	Ps 401	Christian Counseling I	3
17.	Bi 101	Panorama of the New Testament	2
18.	Bi 102	Panorama of the Old Testament	2
19-20.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
21.	AB 104	Baptist Distinctives	2
22.	AB 105	Personal Evangelism	2
23.	Bi 210	Methods of Bible Study	2
24.	AB 403	Christian Living	2
25.	SS 206	Christian Family	3
26.	Bi 410	Pentateuch	2
27.	Bi 411	Historic Books	2
28.	Bi 412	Poetic Books	2
29.	Bi 413	Major Prophets	3
30.	Bi 414	Minor Prophets	2
31.	Bi 322	Acts	2
32.	Bi 323	Romans	2
33.	Bi 324	Corinthian Epistles	3
34.	Bi 325	Prison Epistles	2
35.	Bi 326	Pastoral Epistles	2
36.	Bi 327	Hebrews	2
37.	Bi 328	General Epistles	2
38.	Bi 301	Hermeneutics	2
39.	Bi 320	Life and Ministry of Christ	2
40.	Bi 430	Bible Prophecy	2
41.	BH 401	Church History	3
42.	Sp 202	Pulpit Speech	3
43.	Mi 401	Missions in the Church	2
44.	AB 101	Pastoral Training I (Fundamentalism)	2
45.	AB 102	Pastoral Training II (Leadership)	2
46.	AB 201	Pastoral Training III (Discipleship)	2
47.	AB 202	Pastoral Training IV (Stewardship)	2
48.	AB 301	Pastoral Training V (Shepherding)	2
49.	AB 302	Pastoral Training VI (Church Planting)	2
50.	AB 401	Pastoral Training VII (Church Administration)	2
51.	AB 402	Pastoral Training VIII (Youth Ministries)	2
52.	AB 107	Summer Extension I	1
53.	AB 207	Summer Extension II	1
54.	AB 307	Summer Extension III	1
55.	AB 303	Homiletics	2
56.	AB 406	World Religions and Modern Trends	2
Total:		128

Bachelor of Arts in Pastoral Studies**Boldface courses** (52 credits) must be passed with a "C" or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	MLS 301, 302	Elementary Spanish I(3) and II(3)	6
6-7.	Hi 101, 102	History of Civilization I(3) and II(3)	6
8-9.	Sp 101, 102	Speech I(3) and II(3)	6
10.	Mu 201	Music Appreciation	2
11-12.	CS 201, 202	Computer Applications I(3) and II(3)	6
13.	Mu 204	Philosophy of Christian Music	2
14-15.	Ps 401, 402	Counseling I(3) and II(3)	6
16.	Bi 101	Panorama of the New Testament	2
17.	Bi 102	Panorama of the Old Testament	2
18-19.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
20.	AB 104	Baptist Distinctives	2
21.	AB 105	Personal Evangelism	2
22.	Bi 210	Methods of Bible Study	2
23.	AB 403	Christian Living	2
24.	SS 206	Christian Family	3
25.	Bi 410	Pentateuch	2
26.	Bi 411	Historic Books	2
27.	Bi 412	Poetic Books	2
28.	Bi 414	Minor Prophets	2
29.	Bi 322	Acts	2
30.	Bi 323	Romans	2
31.	Bi 324	Corinthian Epistles	3
32.	Bi 325	Prison Epistles	2
33.	Bi 326	Pastoral Epistles	2
34.	Bi 328	General Epistles	2
35.	Bi 301	Hermeneutics	2
36.	Bi 320	Life and Ministry of Christ	2
37.	Bi 430	Bible Prophecy	2
38.	BH 401	Church History	3
39.	Sp 202	Pulpit Speech	3
40.	Mi 401	Missions in the Church	2
41.	Ed 201	Philosophy of Christian Education	2
42.	Ed 202	Christian School Administration	2
43.	AB 405	Church Programs and Promotion	2
44.	AB 101	Pastoral Training I (Fundamentalism)	2
45.	AB 102	Pastoral Training II (Leadership)	2
46.	AB 201	Pastoral Training III (Discipleship)	2
47.	AB 202	Pastoral Training IV (Stewardship)	2
48.	AB 301	Pastoral Training V (Shepherding)	2
49.	AB 302	Pastoral Training VI (Church Planting)	2
50.	AB 401	Pastoral Training VII (Church Administration)	2
51.	AB 402	Pastoral Training VIII (Youth Ministries)	2
52.	AB 107	Summer Extension I	1
53.	AB 207	Summer Extension II	1
54.	AB 307	Summer Extension III	1
55.	AB 303	Homiletics	2
56.	AB 406	World Religions and Modern Trends	2
57.	AB 404	Christian Camp Ministry	2
Total:		128

Bachelor of Arts in Biblical Studies (Women)**Boldface courses** (52 credits) must be approved with a "C" or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	MLS 301, 302	Spanish I(3) and II(3)	6
6-7.	Hi 101, 102	History of Civilization I(3) and II(3)	6
8-9.	Sp 101, 102	Speech I(3) and II(3)	6
10.	Mu 201	Music Appreciation	2
11-12.	CS 201, 202	Computer Applications I(3) and II(3)	6
13.	Mu 204	Philosophy of Christian Music	2
14-15.	Ps 401, 402	Christian Counseling I (3) and II(2)	6
16.	Bi 101	Panorama of the New Testament	2
17.	Bi 102	Panorama of the Old Testament	2
18-19.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
20.	AB 104	Baptist Distinctives	2
21.	AB 105	Personal Evangelism	2
22.	Bi 210	Methods of Bible Study	2
23.	AB 403	Christian Living	2
24.	SS 206	Christian Family	3
25.	Bi 410	Pentateuch	2
26.	Bi 411	Historic Books	2
27.	Bi 412	Poetic Books	2
28.	Bi 414	Minor Prophets	2
29.	Bi 322	Acts	2
30.	Bi 323	Romans	2
31.	Bi 324	Corinthian Epistles	3
32.	Bi 325	Prison Epistles	2
33.	Bi 327	Hebrews	2
34.	Bi 328	General Epistles	2
35.	Bi 301	Hermeneutics	2
36.	Bi 320	Life and Ministry of Christ	2
37.	Bi 430	Bible Prophecy	2
38.	BH 401	Church History	3
39.	AB 202	Principles of Stewardship	2
40.	AB 406	World Religions and Modern Trends	2
41.	AB 107	Summer Extension I	1
42.	AB 207	Summer Extension II	1
43.	AB 307	Summer Extension III	1
44.	Mi 201	Biblical Foundations for Missions	2
45.	Mi 204	Missions in the Church	2
46.	Ab 203	Child Evangelism	2
47.	Ed 201	Philosophy of Christian Education	2
48.	Ed 202	Christian School Administration	2
49.	Ed 305	Teaching Bible Principles	2
50.	AB 404	Christian Camp Ministry	2
51.	AB 405	Church Programs and Promotion	2
52.	Ps 300	Child Psychology	3
53.	Ps 402	Ministering to Youth with Special Needs	3
54.		Bible Electives or Women's Ministries	7
Total:		128

Bachelor of Arts in Missions (Men)**Boldface courses** (51 credits) must be approved with a “C” or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	MLS 101, 102	Spanish I(3) and II(3)	6
6-7.	Hi 101, 102	History of Civilization I(3) and II(3)	6
8-9.	Sp 101, 102	Speech I(3) and II(3)	6
10.	Mu 201	Music Appreciation	2
11-12.	CS 201, 202	Computer Applications I(3) and II(3)	6
13.	Mu 204	Philosophy of Christian Music	2
14.	Ps 401	Christian Counseling I	3
15.	Bi 101	Panorama of the New Testament	2
16.	Bi 102	Panorama of the Old Testament	2
17-18.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
19.	AB 104	Baptist Distinctives	2
20.	AB 105	Personal Evangelism	2
21.	Bi 210	Methods of Bible Study	2
22.	AB 403	Christian Living	2
23.	SS 206	Christian Family	3
24.	Bi 410 or 411	Pentateuch or Historic Books	2
25.	Bi 412 or 414	Poetic Books or Minor Prophets	2
26.	Bi 322	Acts	2
27.	Bi 323	Romans	2
28.	Bi 324	Corinthian Epistles	3
29.	Bi 325	Prison Epistles	2
30.	Bi 328	General Epistles	2
31.	Bi 301	Hermeneutics	2
32.	AB 303	Homiletics	2
33.	Bi 320	Life and Ministry of Christ	2
34.	Bi 430	Bible Prophecy	2
35.	AB 406	World Religions and Modern Trends	2
36.	Sp 202	Pulpit Speech	3
37.	AB 404	Christian Camp Ministry	2
38.	Ed 201	Philosophy of Christian Education	2
39.	AB 405	Church Programs and Promotion	2
40.	Mi 201	Biblical Foundations for Missions	2
41.	Mi 204	History of Missions	2
42-43.	Mi 301, 302	Principles and Methods of Missions I(2) & II(2)	4
44.	Mi 401	Missions in the Church	2
45.	AB 101	Pastoral Training I (Fundamentalism)	2
46.	AB 102	Pastoral Training II (Leadership)	2
47.	AB 201	Pastoral Training III (Discipleship)	2
48.	AB 202	Pastoral Training IV (Stewardship)	2
49.	AB 301	Pastoral Training V (Shepherding)	2
50.	AB 302	Pastoral Training VI (Church Planting)	2
51.	AB 401	Pastoral Training VII (Church Administration)	2
52.	AB 402	Pastoral Training VIII (Youth Ministries)	2
53.	AB 107	Summer Extension I	1
54.	AB 207	Summer Extension II	1
55.	Mi 405	Missions Practicum	5
56.		Bible/Missions Elective	2
Total:			128

Bachelor of Arts in Missions (Women)**Boldface courses** (47 credits) must be approved with a “C” or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	MLS 301, 302	Spanish I(3) and II(3)	6
6-7.	Hi 101, 102	History of Civilization I(3) and II(3)	6
8-9.	Sp 101, 102	Speech I(3) and II(3)	6
10.	Mu 201	Music Appreciation	2
11-12.	CS 201, 202	Computer Applications I(3) and II(3)	6
13.	Mu 204	Philosophy of Christian Music	2
14-15.	Ps 401, 402	Christian Counseling I(3) and II(3)	6
16.	Bi 101	Panorama of the New Testament	2
17.	Bi 102	Panorama of the Old Testament	2
18-19.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
20.	AB 104	Baptist Distinctives	2
21.	AB 105	Personal Evangelism	2
22.	Bi 210	Methods of Bible Study	2
23.	AB 403	Christian Living	2
24.	SS 206	Christian Family	3
25.	Bi 410 or 411	Pentateuch or Historic Books	2
26.	Bi 413	Major Prophets	3
27.	Bi 322	Acts	2
28.	Bi 323	Romans	2
29.	Bi 324	Corinthian Epistles	3
30.	Bi 325	Prison Epistles	2
31.	Bi 328	General Epistles	2
32.	Bi 301	Hermeneutics	2
33.	Bi 320	Life and Ministry of Christ	2
34.	Bi 430	Bible Prophecy	2
35.	Ab 203	Child Evangelism	2
36.	AB 202	Principles of Stewardship	2
37.	AB 406	World Religions and Modern Trends	2
38.	AB 404	Christian Camp Ministry	2
39.	Ed 305	Teaching Bible Principles	2
40.	PS 300 or 301	Child Psychology or Adolescent Psychology	3
41.	SS 301	Introduction to Sociology	3
42.	Mi 101	Practical Missionary Training — Maintenance	1
43.	Mi 102	Practical Missionary Training — Health	1
44.	Ed 201	Philosophy of Christian Education	2
45.	Ed 202	Christian School Administration	2
46.	Mi 201	Biblical Foundations for Missions	2
47.	Mi 204	History of Missions	2
48-49.	Mi 301, 302	Principles and Methods of Missions I(2) & II(2)	4
50.	Mi 401	Missions in the Church	2
51.	Mi 406	Women in Missions	3
52.	AB 405	Church Programs and Promotion	2
53.	AB 107	Summer Extension I	1
54.	AB 207	Summer Extension II	1
55.	Mi 405	Missions Practicum	5
Total:			128

Bachelor of Science in Elementary Christian Education**Boldface courses** (52 credits) must be approved with a “C” or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	MLS 301, 302	Spanish I(3) and II(3)	6
6-7.	Hi 101, 102	History of Civilization I(3) and II(3)	6
8-9.	Sp 101, 102	Speech I(3) and II(3)	6
10.	Mu 201	Music Appreciation	2
11-12.	CS 201, 202	Computer Applications I(3) and II(3)	6
13.	Mu 204	Philosophy of Christian Music	2
14.	Ps 401	Christian Counseling I	3
15.	Bi 101	Panorama of the New Testament	2
16.	Bi 102	Panorama of the Old Testament	2
17-18.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
19.	AB 104	Baptist Distinctives	2
20.	AB 105	Personal Evangelism	2
21.	Bi 210	Methods of Bible Study	2
22.	AB 403	Christian Living	2
23.	SS 206	Christian Family	3
24.	SS 201	World Geography	3
25.	AB 203	Child Evangelism	2
26.	Ps 201	Educational Psychology	3
27.	Ps 301	Child Psychology	3
28.	Ed 101	Teaching Methods and Materials	2
29.	Ed 201	Philosophy of Christian Education	2
30.	Ed 202	Christian School Administration	2
31.	Ed 303	Teaching Mathematics	3
32.	Ed 304	Teaching Art & Music	3
33.	Ed 305	Teaching Bible Principles	2
34.	Ed 306	Teaching Science	3
35.	Ec 307	Teaching Health and P.E.	3
36.	Ed 308	Teaching Reading & Language	3
37.	Ed 309	Teaching Social Studies	3
38.	Ed 400	Teaching Practicum	8
39.	Ed 401	Tests & Measurements	2
40.	Ed 402	Diagnostic y Prescriptive Reading	3
41.	Ed 404	Educational Technology	2
42.	Ed 405	Children’s Literature	2
43.	Ps 402	Introduction to Exceptional Learners	3
44.	Ma 301	Math for Elementary Schools	3
45.	Sc 201	General Biology	3
46.	Sc 301	General Physical Science	3
47.	Sc 401	General Chemistry	3
Total:			128

Bachelor of Science in Secondary Christian Education with a Social Studies Teaching Field**Boldface courses** (49 credits) must be approved with a “C” or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	MLS 301, 302	Spanish I(3) and II(3)	6
6-7.	Hi 101, 102	History of Civilization I(3) and II(3)	6
8-9.	Sp 101, 102	Speech I(3) and II(3)	6
10.	Mu 201	Music Appreciation	2
11-12.	CS 201, 202	Computer Applications I(3) and II(3)	6
13.	Mu 204	Philosophy of Christian Music	2
14.	Ps 401	Christian Counseling I	3
15.	Bi 101	Panorama of the New Testament	2
16.	Bi 102	Panorama of the Old Testament	2
17-18.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
19.	AB 104	Baptist Distinctives	2
20.	AB 105	Personal Evangelism	2
21.	Bi 210	Methods of Bible Study	2
22.	AB 403	Christian Living	2
23.	SS 206	Christian Family	3
24.	Ar 101	Appreciation of Art	2
25.	Ed 201	Philosophy of Christian Education	2
26.	Ed 202	Christian School Administration	2
27.	Hi 301	Latin American History	3
28.	Hi 302	United States History	3
29.	Ps 201	Educational Psychology	3
30.	Ps 301	Adolescent Psychology	3
31.	PS 402	Youth with Special Needs	3
32.	Ed 101	Teaching Methods and Materials	2
33.	Ed 305	Teaching Bible Principles	2
34.	Ed 309	Teaching Social Studies	3
35.	Ed 400	Teaching Practicum	8
36.	Ed 401	Tests & Measurements	2
37.	SS 201	World Geography	3
38.	SS 301	Introduction to Sociology	3
39.	SS 303	Principles of Economics	3
40.	SS 401	Government	3
41.	AB 406	World Religions and Current Trends	2
42.	AB 404	Educational Technology	2
43.	Sc 201	General Biology	3
44.	Sc 301	General Physical Science	3
45.	Sc 401	General Chemistry	3
46.		Social Studies Electives	6
Total:			128

Diploma in Bible

Boldface courses (33 credits) must be approved with a “C” or higher.

	Course No.	Class	Credits
1.	Or 101	Orientation	1
2-3.	En 101, 102	English I(3) and II (3)	6
4-5.	Hi 101, 102	History of Civilization I(3) and II(3)	6
6-7	MLS 301, 302	Spanish I(3) and II(3)	6
8-9.	Sp 101, 102	Speech I(3) and II(3)	6
10.	Mu 204	Philosophy of Christian Music	2
11.	Bi 101	Panorama of the New Testament	2
12.	Bi 102	Panorama of the Old Testament	2
13-14.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
15.	AB 104	Baptist Distinctives	2
16.	AB 105	Personal Evangelism	2
17.	Bi 210	Methods of Bible Study	2
18.	AB 403	Christian Living	2
19.	SS 206	Christian Family	3
20.	Bi 410	Pentateuch	2
21.	Bi 411	Historic Books	2
22.	Bi 412	Poetic Books	2
23.	Bi 414	Minor Prophets	2
24.	Bi 322	Acts	2
25.	Bi 323	Romans	2
26.	Bi 324	Corinthian Epistles	3
27.	Bi 325	Prison Epistles	2
28.	Bi 327	Hebrews	2
29.	Bi 301	Hermeneutics	2
30.	Bi 320	Life and Ministry of Christ	2
31.	Bi 430	Bible Prophecy	2
32.	BH 401	Church History	3
33.	Mi 201	Biblical Foundations for Missions	2
34.	AB 101	Pastoral Training I	2
35.	AB 102	Pastoral Training II	2
36.	AB 201	Pastoral Training III	2
37.	AB 202	Pastoral Training IV	2
38.	AB 301	Pastoral Training V	2
39.	AB 302	Pastoral Training VI	2
40.	AB 107	Summer Extension I	1
41.	AB 207	Summer Extension II	1
42.	AB 303	Homiletics	2
43.	AB 406	World Religions and Modern Trends	2
Total:		96

Certificate in Practical Biblical Studies

Boldface courses (14 credits) must be approved with a “C” or higher.

	Course No.	Class	Credits
1.	Mu 204	Philosophy of Christian Music	2
2.	Bi 101	Panorama of the New Testament	2
3.	Bi 102	Panorama of the Old Testament	2
4-5.	Bi 201, 202	Bible Doctrines I(3) and II(3)	6
6.	AB 104	Baptist Distinctives	2
7.	AB 105	Personal Evangelism	2
8.	Bi 210	Methods of Bible Study	2
9.	AB 403	Christian Living	2
10.	SS 206	Christian Family	3
11.	Bi 301	Hermeneutics	2
12.	Bi 430	Bible Prophecy	2
13.	Bi 320	Life and Ministry of Christ	2
14.	AB 303	Homiletics	2
15.	AB 406	World Religions and Modern Trends	2
Total:		33

Note: Women take Child Evangelism instead of Homiletics.